

Darby

Community Development District

FY23 and FY24 Adopted Budget

December 4, 2023



Darby

Community Development District

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Community Development District

Description	Adopted Budget FY 2023 ⁽¹⁾	Adopted Budget FY 2024
Revenues		
Developer Contributions	\$ 36,280	\$ 109,148
Total Revenues	\$ 36,280	\$ 109,148
Expenditures		
Administrative		
Supervisors Fees	\$ 3,000	\$ 8,800
FICA Expense	\$ 230	\$ 673
Engineering	\$ 3,000	\$ 12,000
Attorney	\$ 6,250	\$ 25,000
Assessment Administration	\$ -	\$ 5,000
Audit	\$ -	\$ 3,200
Management Fees	\$ 9,000	\$ 36,000
Information Technology	\$ 450	\$ 1,800
Website Creation/ADA Compliance	\$ 1,750	\$ -
Website Maintenance	\$ 300	\$ 1,200
Telephone	\$ 200	\$ 500
Postage	\$ 500	\$ 1,500
Insurance	\$ 2,500	\$ 5,500
Printing & Binding	\$ 500	\$ 1,200
Legal Advertising	\$ 8,000	\$ 5,000
Other Current Charges	\$ 200	\$ 600
Office Supplies	\$ 250	\$ 1,000
Dues, Licenses & Subscriptions	\$ 150	\$ 175
Total Expenditures	\$ 36,280	\$ 109,148
Excess Revenues/(Expenditures)	\$ -	\$ -

(1) All expenses prorated amount represents 3 months of fiscal year.

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REVENUES:

Developer Contributions

It is presently anticipated that the District will enter into a Funding Agreement with the Developer to fund all General Fund Expenditures for the Fiscal Year.

EXPENDITURES:

Administrative:

Supervisors Fees

Chapter 190, The Florida Statutes, allows each Board member to receive \$200 per meeting not to exceed \$4,800 per year per supervisor for the time devoted to District business and meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering

The District will be providing general engineering services to the District, e.g., attendance and preparation for monthly board meetings, review invoices, etc.

Attorney

The District's legal counsel will be provide general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating & maintenance contracts, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

Management Fees

The District will contract to receive management, accounting and administrative services as part of a management agreement.

Information Technology

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc.

Website Creation/ADA Compliance

Costs to create the initial District website and ensure the District meets ADA compliance guidelines.

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Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone conference costs for District meetings, workshops and committee meetings.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies.

Printing & Binding

Printing of documents for board meetings, invoices, computerized checks, stationary and envelopes, etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in a newspaper of general circulation.

Other Current Charges

Estimated bank charges and any other miscellaneous expenses that incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.